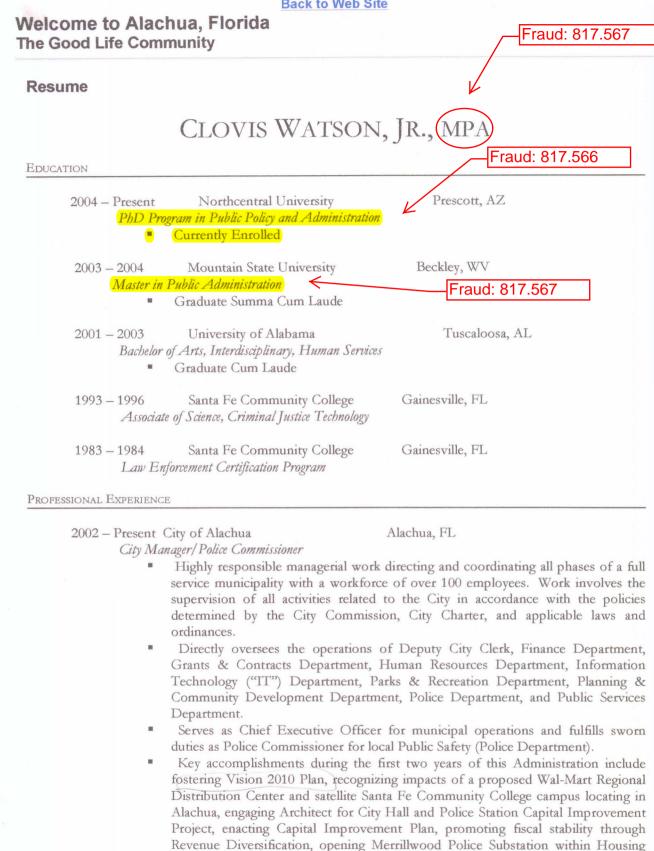
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planning,

Authority complex, creating numerous citizen advisory committees in the areas of

Comprehensive Plan and Land Development Regulations updates, prioritizing Safety and Loss Prevention Program, updating Personnel Policies, acknowledging

recreation, code enforcement, and beautification, supporting

- IT needs, fostering business development climate in downtown, planning for Wastewater Treatment Plant infrastructure expansion, convening Charter Review Board, streamlining Commission agenda process, and recruiting capable and competent Department Directors to occupy senior level positions to build a cohesive management team.
- Prepares the annual City Budget for submission to the City Commission. Submits recommendations to the Commission for their discussion and approval concerning the efficient operation of the City government. Prepares Commission agenda. Keeps the Commission informed of general City operations and activities. Makes plans and recommends future programs of the City.
- Maintains community reverence through strong public relations and community involvement. Keeps residents informed of City progress and policies. Discusses problems and complaints concerning City operations with citizens and/or refers them to the appropriate official for action.
- Directs all media relations activities.

1996 – 2002 City of Alachua Police Department Alachua, FL

Deputy Chief of Police

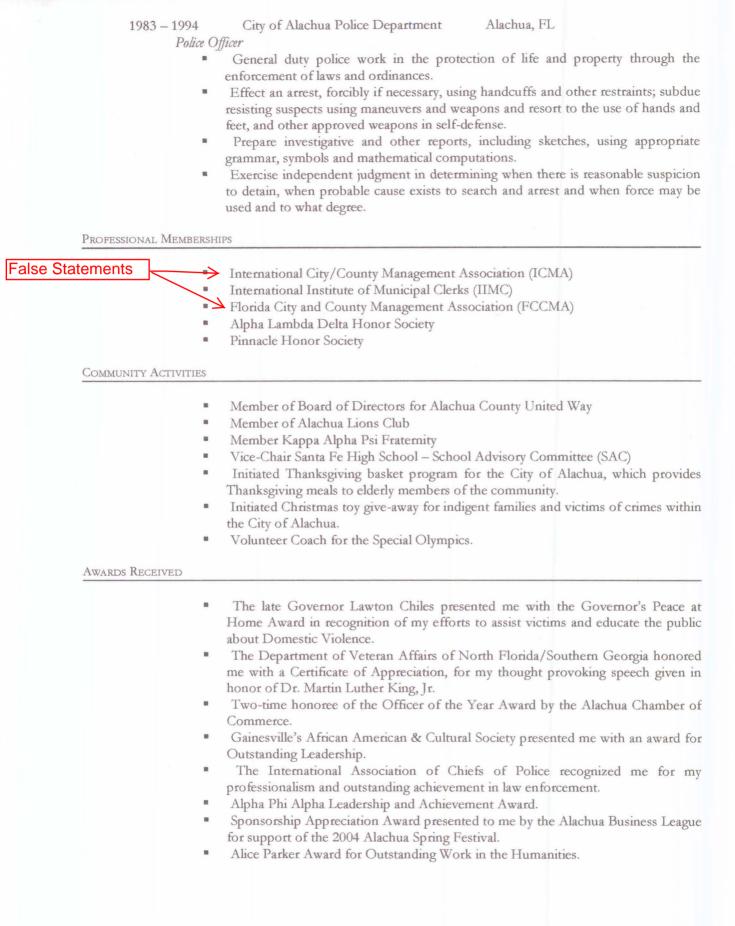
- Responsible law enforcement work directing the operations, administration and personnel of the department.
- Acts in the capacity of Chief of Police during his absence.
- Plans, coordinates, and supervises the day-to-day work of subordinate sworn and civilian personnel engaged in general police functions.
- Makes command decisions of administrative nature and assists in preparing the department's annual budget.
- Responsible for implementing policies. Instructs subordinates in emergency situations. Supervises and participates in special investigations and related law enforcement work.
- Reviews and submits reports of police activities, citations, etc. Oversees inspections of equipment and personnel.
- Evaluates and disciplines subordinates as needed.
- Attends meetings and briefings. Handles complaints of civilians or officers. Represents the department at meetings.
- Issues press releases on behalf of the department, responsible for all media relations activities.
- Manages daily operations of the Investigative Unit.

1994 - 1996

City of Alachua Police Department Alachua, FL

Sergeant

- Responsible work involving primary supervision, direction and control of road patrol, investigates subordinates on a shift. Field supervision responsibilities over all areas to which assigned.
- Supervises and participates in general police officer duties, responds to major police, accident and fire calls during designated shift.
- Assists and instructs officers in investigations and other unusual situations.
- Explains and interprets general and special orders to subordinate officers. Instructs and advises new officers in various phases of police operations.
- Receives, reviews and approves filed reports
- Assists in development of strategies in combating crime. Ensures officers are familiar with crime problems in their assigned zones.
- Conducts daily roll call for shift. Maintains discipline of subordinates by inspection, evaluation, counseling and enforcement of departmental orders and directives.



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- Assists in development of strategies in combating crime. Ensures officers are familiar with crime problems in their assigned zones.
- Conducts daily roll call for shift. Maintains discipline of subordinates by inspection, evaluation, counseling and enforcement of departmental orders and directives.

## 1983 – 1994 City of Alachua Police Department Alachua, FL Police Officer

- General duty police work in the protection of life and property through the enforcement of laws and ordinances.
- Effect an arrest, forcibly if necessary, using handcuffs and other restraints; subdue resisting suspects using maneuvers and weapons and resort to the use of hands and feet, and other approved weapons in self-defense.
- Prepare investigative and other reports, including sketches, using appropriate grammar, symbols and mathematical computations.
- Exercise independent judgment in determining when there is reasonable suspicion to detain, when probable cause exists to search and arrest and when force may be used and to what degree.

## PROFESSIONAL MEMBERSHIPS

- Former Member International City/County Management Association (ICMA)
- International Institute of Municipal Clerks (IIMC)
- Former Member Florida City and County Management Association (FCCMA)
- Alpha Lambda Delta Honor Society
- Pinnacle Honor Society

## COMMUNITY ACTIVITIES

- Member of Board of Directors for Alachua County United Way
- Member of Alachua Lions Club
- Member Kappa Alpha Psi Fraternity
- Vice-Chair Santa Fe High School School Advisory Committee (SAC)
- Initiated Thanksgiving basket program for the City of Alachua, which provides Thanksgiving meals to elderly members of the community.
- Initiated Christmas toy give-away for indigent families and victims of crimes within the City of Alachua.
- Volunteer Coach for the Special Olympics.

## AWARDS RECEIVED

- The late Governor Lawton Chiles presented me with the Governor's Peace at Home Award in recognition of my efforts to assist victims and educate the public about Domestic Violence.
- The Department of Veteran Affairs of North Florida/Southern Georgia honored me with a Certificate of Appreciation, for my thought provoking speech given in honor of Dr. Martin Luther King, Jr.

- Two-time honoree of the Officer of the Year Award by the Alachua Chamber of Commerce.
- Gainesville's African American & Cultural Society presented me with an award for Outstanding Leadership.
- The International Association of Chiefs of Police recognized me for my professionalism and outstanding achievement in law enforcement.
- Alpha Phi Alpha Leadership and Achievement Award.
- Sponsorship Appreciation Award presented to me by the Alachua Business League for support of the 2004 Alachua Spring Festival.
- Alice Parker Award for Outstanding Work in the Humanities.