



City of Gainesville

Office of the City Manager

City Manager Memorandum No. 240068

To: The Honorable Mayor and City Commission

From: Cynthia W. Curry, City Manager

Date: August 20, 2024

Re: **Department of Financial Services Procurement Division on Management Watch Status**

On July 17, 2024, I placed the Department of Financial Services Procurement Division on Management Watch status, effective July 17, 2024.

The Management Watch concept is intended as a mechanism to identify areas of City operations where implementation of aggressive steps to remedy problems, strengthen departmental management and/or improve operations are needed. Department operations in Management Watch status will be required to develop a corrective action plan with assistance from the General Government Internal Control Manager and with subsequent direct involvement and monitoring by the City Manager's Office staff supervising the department/division. If needed, a corrective action plan may include any or all aspects of the operations, including financial information (operational costs and revenue), financial controls, delivery-of-service, personnel, and policies with consultation from the City Auditor with whom I have had an introductory conversation. Upon completion of corrective actions, which in some cases may require implementation of new or modified procedures, a department or operational area will be removed from the Management Watch status. In cases where corrective actions require a process spanning several months, the City Commission will be provided periodic updates. Removal from Management Watch will involve thoughtful review, as it is my intention to proceed cautiously in removing a watch status unless we can be assured that improved results can be verified as well as sustained.

Subsequent to the division being placed on Management Watch, decisions around personnel may be required as we work to stabilize operations. On an acting basis, the Procurement Division Manager is Todd Tuzzolino working under the direction of Cintya Ramos, Executive Chief of Staff in the City Manager's Office. In addition, Andrew Persons, Chief Operating Officer and Cesar Leal, are providing support in this effort. This team will work through the required review and provide recommendations to me as we move forward.

There will be an update to the City Commission on the September 26th General Policy Committee agenda for all areas currently under Management Watch.

cc: Charter Officers
Leadership Team